



# Wootton Academy Trust



**WOOTTON  
ACADEMY TRUST**

*Our core values ...*

*aspiration*

*belief in ourselves*

*opportunity for all*

# Travelling to and from college

- If you are travelling to and from college by bus or train you should wear a face covering. These should be stored safely on entering college, or disposed of in a bin.
- Students using public transport and our shuttlebus will be expected to wear their college lanyards and use this to identify a safe area to sit in that matches their year group bubble in college.
- Please see the guidance below from the government in this regard

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

# Hygiene Routines

- At the start of the day each student will wash their hands on their allocated floor before lessons commence.
- There will be regular hand sanitising at key transitions throughout the day.
- Sanitising stations are available throughout the college on entry/exit of the building on each floor outside a group of classrooms, and in every classroom.
- Every classroom will also have tissues and wipes and students will be regularly reminded of our routines.



## Safe sanitising:

[https://www.youtube.com/watch?v=ejHR\\_6HHE7E](https://www.youtube.com/watch?v=ejHR_6HHE7E)

## How to wash your hands:

<https://www.bing.com/videos/search?q=youtube+how+to+wah+hand+hands&docid=608005908436355079&mid=28E271F59B426014172E285271F59B426014172E&view=detail&FORM=VIRE>

## Wearing face coverings:

Make sure you store them safely and do not touch your face covering while they are on.





**If you display any symptoms of COVID 19**

**Before college – please do not come on site, inform us that you do not feel well and undertake a test as soon as possible.**

**During college – please inform a member of staff immediately so that we can support you and our community.**

# Accessing the college

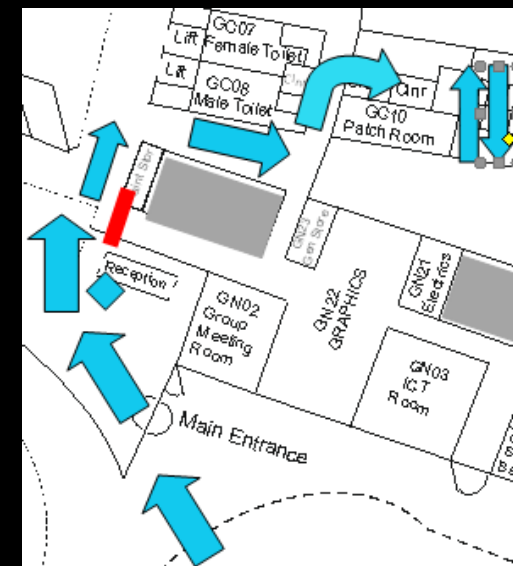
Each year group is classified as a bubble and will have their own

- entrance/exit,
  - stair case
  - year group floor
  - year group toilets
- to use in the college at all times.

# Accessing the college

## Year 12

- enter the college at reception
- use the central emergency exit staircase
- lessons will predominantly be on the second floor
- toilets will be on the second floor behind the lifts

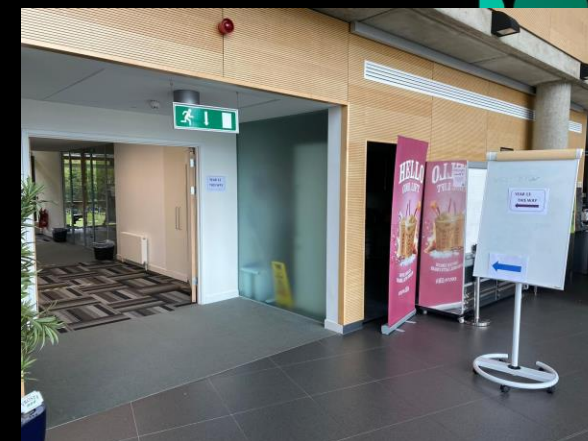




# Accessing the college

## Year 13

- enter the college at the emergency exit at the far end of the atrium
- use the emergency exit staircase at the end of the south wing
- lessons will predominantly be on the first floor
- toilets will be on the first floor behind the lifts



## During the day

- Students will be expected to wear their lanyards on site at all times and to follow our hygiene routines and behaviour expectations throughout the college
- Students may bring in their own equipment and keep this with them for their time in college. This equipment must be for their personal use.
- There is an allocated prayer room for any student who wants to pray during the day. Access to this will be one student at a time.
- There will be two 20 minute breaks during the day.

## During the day

- There will only be a limited range of food and drink available during the lunch break.
- These will NOT be booked in advance and will be paid for using contactless payment.
- **We would encourage students to bring packed lunch and water with them.**
- The water fountains are not available and the dining facilities in the atrium will only be open during the second break of the day, at lunch time.
- Costa bar will not be open.

## Our Classrooms

- Desks will be arranged in rows facing forwards
- The staff safety zone is marked with the black and yellow tape. Students should not be in this area.
- If there are resources to be handed out to the class the teacher will place these in the drop point and then a student can distribute to the class. Similarly if there is homework to be submitted students would place this in the drop point.



## Curriculum Delivery

- All Year 12 and Year 13 lessons will be on site at Kimberley until further notice.
- There will be no practical lessons in Science and in other practical subjects there will be limitations to the practical aspects. This will be reviewed regularly and implemented when we feel it is safe to do so.
- Students will only move out of their floors where we feel it is important to the teaching and learning experience of our students.
- Students will need to be in an allocated room or space at all times. To support this delivery students **will only need to be onsite for their timetabled academic lessons** and should plan to make appropriate travel arrangements. All academic lessons will be delivered onsite and pastoral lessons will be delivered through Teams.
- AM Session 8.35am -11.35am with a 20 minute staggered break  
PM Sessions 11.35am -2.30pm with a 20 minute staggered lunch



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*We look forward to  
seeing you in  
September!*





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